



**Port Moody Art Centre Society**

**Communicable Disease Prevention Plan**

**Updated: April 8<sup>th</sup> 2022**

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## OVERVIEW

This Communicable Disease Prevention Plan has been developed in compliance with BC's Provincial Health Orders, WorkSafeBC requirements and guidance from Fraser Health to reduce the risk of COVID-19 and other communicable disease transmission at our facility.

The level of risk associated with COVID-19 and other communicable diseases fluctuates over time and/or on a seasonal basis. PoMoArts closely monitors and reviews all communicable disease related information issued by the PHO and Fraser Health, updating its policies and protocols in response.

All employees, volunteers and tenants are trained and updated on changes to our policies and procedures via a combination of staff meetings and email correspondence. Changes are communicated to the public via updates to this plan on our website, direct email correspondence to registered students and social media announcements.

### **Types of Communicable Disease**

#### ***COVID-19***

The symptoms of COVID-19 are similar to other respiratory illnesses including the flu and the common cold. COVID-19 is spread by the respiratory droplets an infected person produces when they breath, cough, sneeze, talk or sing. Transmission can occur through close contact with an infected person, breathing droplets in the air and surface contact.

#### ***Norovirus***

Also known as the winter vomiting bug, this virus is usually transmitted when pathogens in fecal particles from one individual are passed on to the mouth of another individual. Transmission can occur through the consumption of contaminated food or water, contact with an infected person, or contact with contaminated surfaces and through the air. One major risk factor is poor hygiene during food preparation.

#### ***Seasonal Influenza***

Often called the "flu", this is an infection of the upper airway caused by an influenza virus. Transmission occurs from person to person through breathing, coughing and sneezing. The virus can also spread when a person touches tiny droplets from coughs, or sneezes on another person or an object, and then touches their own mouth or nose before washing their hands.

## **CONTROL MEASURES, SAFETY PRACTICES AND POLICES**

### **I. HEALTH SCREENING PRIOR TO ENTERING OUR FACILITIES**

For the most up-to-date list of COVID-19 symptoms, visit [www.bccdc.ca](http://www.bccdc.ca)

#### **a.) Employees, Volunteers, Tenants**

All Employees, volunteers and tenants are required to self-monitor daily for the development of symptoms associated COVID-19 and/or any other communicable disease. If displaying any symptoms, notify your supervisor and stay at home.

#### **b.) Gallery Visitors and Students**

All members of the public are asked to self-monitor for symptoms of COVID-19 and/or any other communicable disease and stay at home if sick.

### **II. MASK USE ENCOURAGED**

Mask use is no longer required, but is encouraged.

### **III. CLASS SUPPLIES & PERSONAL BELONGINGS**

#### Visual Arts and Ceramic Classes:

- Instruction on proper cleaning and disinfection of tools will be provided during each class. Instructors will clean tools of minor children.

#### Music Lessons:

- Music students will provide their own instruments and will be responsible for keeping them clean.

#### Personal Belongings:

- Should be kept to a minimum.
- Please only bring what can fit into a small bag or knapsack (children should not bring toys).

#### **IV. CLEANING PROTOCOLS & VENTILATION**

- Our facility will be thoroughly cleaned and sanitized daily
- Cleaning protocols specific to classroom activities and equipment have been established and will be followed rigorously.
- High Touch surfaces in common areas will be cleaned and disinfected often.
- PoMoArts HVAC system is maintained by the City of Port Moody, inspected and upgraded as per the City of Port Moody's regulatory requirements.

#### **V. HANDWASHING & HYGIENE**

##### **a.) Handwashing**

Everyone entering the premises will be expected to sanitize their hands:

- Upon arrival at PoMoArts and before departure
- Before and after handling food or drink
- After using the washroom or helping a child use the washroom
- Whenever hands are visibly dirty
- Before and after smoking, handling contact lenses or applying makeup
- After playing outside (if applicable for children during Camp and Pro D day lunch breaks).
- After sneezing, coughing or blowing your nose
- After handling shared objects
- Before touching eyes, nose, mouth or face.

Hand sanitizing stations consisting of a sink with hot water, disinfecting soap and paper towels, and/or a Health Canada approved Alcohol Sanitizer will be available in every room.

##### **b.) Cough and Sneeze Etiquette**

Everyone entering the premises will be expected to follow proper cough/sneeze etiquette:

- Cover your mouth and nose with a sleeve or tissue when coughing or sneezing
- Use tissues to contain secretions, and dispose of them promptly in a waste container
- Turn your head away from others when coughing or sneezing
- Wash hands regularly.

### **c.) Food and Drink**

- We are a nut-free zone, please ensure food and drinks are prepared accordingly
- You are required to take all food leftovers, food packaging, utensils home with you in your sealed food container.
- No sharing of utensils, food or drink.
- All food and drink for children should come in containers that they can open by themselves.

### **d.) Other Hygiene Protocols**

- Come with indoor shoes on.
- Avoid touching your face.
- Tie long hair back to discourage touching of face
- Continue to use a socially distanced alternative to handshakes and hugs to greet your Instructor and Classmates

## **VI. Sickness Policy and Procedure**

Stay at home if you are sick!